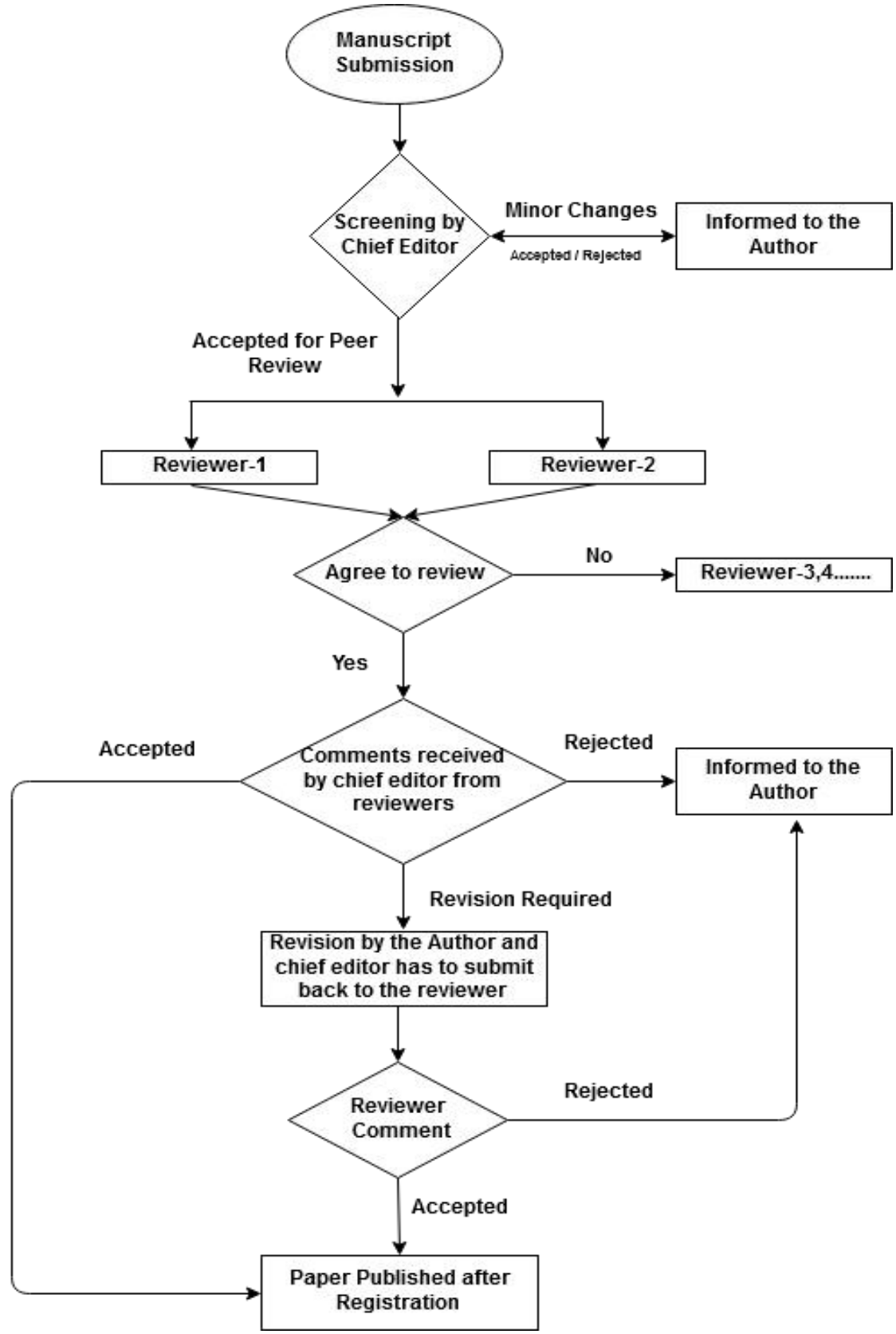
Peer Review Process

Flow Chart of Peer Review Process:



Flowchart Description

Manuscript Submission: Author submit the full-paper (*follow the AIP Conference Proceedings template*) to the ICITS Editorial Board through email or online submission.

Screening by Chief Editor: The Chief Editor check the similarity index, Template and References. Inform the author of the Chief Editor's decision (Rejected/Accepted for Review).

Accepted for Peer Review: The accepted paper is sent to 2 reviewers and reviewers are given 2 weeks to confirm the availability to review the paper. If reviewer 1 and 2 cannot accept to review then Chief Editor will send to the Reviewer 3 and Reviewer 4, and so on. Reviewers review the paper using double blind review system. The review process takes within 4 to 6 weeks.

Comments Received by Chief Editor from Reviewers: Reviewers send the review result to Chief Editor with the following assessment recommendation:

( ) Excellent, accept the submission

( ) Good, accept the submission with minor revisions required

( ) Acceptable, revisions required

( ) Resubmit for review, major revisions required

(**)** Decline the submission

Chief Editor Decision: Chief editor decides based on reviewers' recommendations. If there is a conflict between the two reviewers then Chief Editor needs to get the third reviewer's review result and recommendation.

Revision by Author and Chief Editor has to submit back to reviewers: Chief Editor summarizes the two reviewers' review results and send to the author. Author revises the paper (if any) based the comments and Chief Editor resubmits the revised paper to the reviewers for final recommendation.

Paper Published after Registration : Chief Editor collects and final checks all revised papers. Chief Editor submit all papers and other required documents to AIP Conference Proceedings (AIP Publishing) for production process.